



COMANCHE COUNTY CLERK

315 SW 5TH Street • Room 304 • Lawton, Oklahoma 73501 • (580)355-5214

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Carrie Tubbs

Comanche County Clerk

COMMISSIONER PROCEEDINGS
REGULAR MEETING
JULY 10, 2023

THE BOARD OF COMANCHE COUNTY COMMISSIONERS MET IN REGULAR SESSION AT 9:00 A.M., MONDAY, JULY 10, 2023 IN ROOM 302 OF THE COMANCHE COUNTY COURTHOUSE, LAWTON, OKLAHOMA.

CHAIRMAN JOHNNY OWENS CALLED THE MEETING TO ORDER AND COUNTY CLERK, CARRIE TUBBS CALLED THE ROLL. PRESENT WERE JOHNNY OWENS, JOSH POWERS AND JOHN O'BRIEN. NONE WERE ABSENT.

ROBBIE TRAUGHBER GAVE THE INVOCATION AND JOHNNY OWENS LED THE AUDIENCE IN THE PLEDGE OF ALLEGIANCE.

POWERS MOVED TO APPROVE THE READING AND ACCEPTANCE OF THE MINUTES OF JULY 3, 2023. O'BRIEN SECONDED THE MOTION WITH POWERS, O'BRIEN AND OWENS VOTING AYE. NO NAY VOTES.

DISCUSSION AND POSSIBLE ACTION REGARDING THE AMERICAN RESCUE PLAN ACT OF 2021 (ARPA). NO ACTION TAKEN.

DISCUSSION AND POSSIBLE ACTION REGARDING THE COMANCHE COUNTY ESTIMATE OF NEEDS FOR 2023-2024. SUCH DISCUSSION WILL INCLUDE PRESENTATIONS FROM ALL DEPARTMENTS/ELECTED OFFICIALS AND POSSIBLE QUESTIONS BY THE BOARD OF COUNTY COMMISSIONERS. ELECTED OFFICIALS AND NUMEROUS DEPARTMENTS PRESENTED THEIR ESTIMATE OF NEEDS. NO ACTION TAKEN.

POWERS MOVED TO APPROVE TITLE IV-E FEDERAL PARTICIPATION AGREEMENT BY AND BETWEEN COMANCHE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF THE COMANCHE COUNTY JUVENILE BUREAU AND OKLAHOMA DEPARTMENT OF HUMAN SERVICES (OKDHS), TO ASSIST THE COMANCHE COUNTY JUVENILE BUREAU TO OBTAIN REIMBURSEMENTS THROUGH FEDERAL FINANCIAL PARTICIPATION. THE CONTRACT TERMS SHALL BE IN EFFECT JULY 1, 2023 THROUGH JUNE 30, 2024. O'BRIEN SECONDED THE MOTION WITH POWERS, O'BRIEN AND OWENS VOTING AYE. NO NAY VOTES.

POWERS MOVED TO APPROVE A MEMO FROM BRANDIE COMBS, REGIONAL DIRECTOR FOR COMANCHE COUNTY HEALTH DEPARTMENT, REQUESTING THE APPOINTMENT OF A NEW BOARD MEMBER FOR THE COMANCHE COUNTY BOARD OF HEALTH, TO REPLACE DON HAWTHORNE, WHO HAS RESIGNED HIS SEAT. OWENS EXPRESSED HIS INTEREST IN SERVING OF THIS BOARD. O'BRIEN SECONDED THE MOTION WITH POWERS, O'BRIEN AND OWENS VOTING AYE. NO NAY VOTES.

POWERS MOVED TO APPROVE THE CONSENT AGENDA AS FOLLOWS:

APPROVE STATE OF OKLAHOMA OFFICE OF JUVENILE AFFAIRS FY24 REGIONAL SECURE DETENTION CONTRACT, INCLUDING TWO ONE-YEAR OPTIONS TO RENEW FOR FY2025 AND FY2026, BY AND BETWEEN THE STATE OF OKLAHOMA OFFICE OF JUVENILE AFFAIRS AND THE BOARD OF COMANCHE COUNTY

COMMISSIONERS FOR THE HOUSING OF JUVENILES IN THE COMANCHE COUNTY REGIONAL JUVENILE DETENTION CENTER. TERM OF CONTRACT IS FROM THE DATE OF EXECUTION THROUGH JUNE 30, 2024.

APPROVE RESOLUTION EXERCISING THE OPTION TO RENEW THE LEASE PURCHASES OF EQUIPMENT FOR DISTRICT #1 AND DISTRICT #3 FOR THE FISCAL YEAR 2023-2024.

APPROVE RESOLUTIONS APPOINTING RECEIVING OFFICER, LISA ESPINOSA AND REQUISITIONING OFFICER, CAROL HART FOR THE OSU EXTENSION OFFICE, ALL GENERAL ACCOUNTS.

APPROVE OFFICIAL'S MONTHLY REPORTS.

COUNTY CLERK	JUNE 2023	\$112,094.25
COURT CLERK	JUNE 2023	\$2,676,579.70
COURT FUND		\$112,287.72
ELECTION BOARD	JUNE 2023	\$4,461.54

APPROVE PURCHASE CARD (P-CARD) PAYMENT FOR JUNE BILLING STATEMENT ENDING JUNE 30, 2023 IN THE AMOUNT OF \$388.60, WHICH IS CUMULATIVE OF ALL COUNTY PURCHASES. UPON PAYMENT WILL BE MADE TO BANK OF AMERICA THROUGH ELECTRONIC FUNDS TRANSFER BY THE TREASURER.

APPROVE REQUESTS FOR APPROPRIATIONS.

RESALE PROPERTY FUND	\$147,339.45
TREASURER'S MTG TAX	\$1,590.00
EXCESS RESALE	\$424,991.49

APPROVE TRANSFERS FOR APPROPRIATIONS. THERE WERE NONE.

APPROVE TRANSFER OF FUNDS. THERE WERE NONE.

APPROVE BLANKET PURCHASE ORDERS.

240351 THROUGH 240366, 240376 THROUGH 240394

APPROVE OVERAGES ON BLANKET PURCHASE ORDERS.

236357 \$36.15

APPROVE CLAIMS AND PURCHASE ORDERS FOR PAYMENT.

OWENS SECONDED THE MOTION WITH POWERS, OWENS AND O'BRIEN VOTING AYE. NO NAY VOTES.

THE BOARD ACKNOWLEDGED COURT SUMMONS. CI-2023-325

THE BOARD ACKNOWLEDGED TORT CLAIMS. THERE WERE NONE.

THE BOARD ACKNOWLEDGED OMMA CERTIFICATES OF COMPLIANCE. THERE WERE NONE.

NEW BUSINESS: (CONSIDER ANY MATTER NOT KNOWN ABOUT OR WHICH COULD NOT HAVE BEEN REASONABLY FORESEEN PRIOR TO THE TIME OF POSTING THIS AGENDA.) THERE WAS NONE.

ELECTED OFFICIALS PARTICIPATION. THERE WAS NONE.

ANNOUNCEMENTS & AUDIENCE PARTICIPATION. THERE WERE NONE.

OWENS MOVED TO ADJOURN. POWERS SECONDED THE MOTION WITH OWENS, POWERS AND O'BRIEN VOTING AYE. NO NAY VOTES.

THE FOLLOWING CLAIMS WERE ENTERED ON THE PURCHASE ORDER CALENDAR IN THE COUNTY CLERK'S OFFICE AND APPROVED FOR PAYMENT BY THE BOARD. EMERGENCY PURCHASE ORDERS HAVE DOCUMENTATION ON FILE IN THE COUNTY CLERK'S OFFICE. ASTERISKS* IDENTIFY EMERGENCIES.

FY 2022/2023

GENERAL

002905	AMAZON CAPITAL SERVICES	\$ 120.56	MISC SUPPLIES
002906	GLENN OIL COMPANY LLC	\$ 332.42	PUMP GAS
002907	BANK OF AMERICA	\$ 139.95	BATTERY
002908	A 1 JANITORIAL SERVICES INC	\$ 5,955.00	JANITORIAL SVC
002909	ADVANTAGE OFFICE PRODUCTS LLC	\$ 190.97	EST OF NEEDS
002910	AMERICAN ELEVATOR CO	\$ 770.00	INSPECTION
002911	WASTE CONNECTIONS OF OKLAHOMA INC	\$ 485.41	EST OF NEEDS
002912	BANK OF AMERICA	\$ 66.07	SERVICE
002913	BANK OF AMERICA	\$ 182.58	WEBSITE HOSTING FEE
002914	U S POSTAL SERVICE	\$ 4,368.00	STAMP(S)
002915	OK STATE AUDITOR & INSPECTOR	\$ 45,230.78	PROFESSIONAL SVC
002916	SMITH, ISRAEL L.	\$ 43.99	CABLE
002917	SIRCHIE ACQUISITION COMPANY LLC	\$ 64.63	SUPPLIES
002918	ODP BUSINESS SOLUTIONS LLC	\$ 199.52	OFFICE SUPPLIES

Grant -Byrnes Grant Sheriff

000006	GALLS LLC	\$ 2,321.57	FLASHLIGHTS
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HEALTH

000666	HANKS, KIM	\$ 92.74	TRAVEL
000667	ENGLAND, SONIA	\$ 19.65	TRAVEL
000668	LATHAM, KELDA	\$ 6.44	TRAVEL
000669	BUTEMEYER, GLADYS	\$ 12.84	TRAVEL
000670	CONSUMER TEXTILE CORPORATION	\$ 79.10	SERVICE
000671	AMAZON CAPITAL SERVICES	\$ 254.55	SUPPLIES
000672	CLAYS SERVICES LLC	\$ 700.00	TREE REMOVAL
000673	MOON, MARY V.	\$ 560.00	WEBPAGE DESIGN
000674	JUDY, SYLVIA	\$ 750.00	SWITCHBOARD OPERATOR
000675	GRIFFITTS, TATHENA	\$ 371.25	RECORDS CLERK
000676	JOHNSON, MIA PAIGE	\$ 862.50	RECORDS CLERK
000677	BOWEN, ALEXANDRIA C.	\$ 450.00	RECORDS CLERK
000678	ATCHLEY, ADDYSON L.	\$ 1,200.00	RECORDS CLERK

HIGHWAY

002501	T & W TIRE LLC	\$ 95.90	PARTS, SUPPLIES & REPAIRS
002502	APACHE FARMERS COOPERATIVE	\$ 37.00	TOOLS, PARTS & SUPPLIES
002503	ELGIN ACE HARDWARE	\$ 105.12	PARTS & SUPPLIES
002504	JOHLE, TIFFANY ANN	\$ 200.00	CLEANING SVC
002505	ELGIN LUBE, OIL & TIRE	\$ 15.00	PARTS, SUPPLIES & REPAIRS
002506	APACHE FARMERS COOPERATIVE	\$ 3,329.00	CHEMICALS
002507	T H ROGERS LUMBER CO	\$ 160.95	SUPPLIES
002508	DAVES TOOL BOX LLC	\$ 33.75	TOOL(S)
002509	BRUCKNER TRUCK SALES INC	\$ 310.09	PARTS
002510	APACHE FARMERS COOPERATIVE	\$ 3,050.00	CHEMICAL(S)
002511	T & W TIRE LLC	\$ 1,057.76	TIRES & SUPPLIES
002512	SERVICE OKLAHOMA	\$ 300.00	RECORDS

002513	KELLPRO INC	\$ 235.00	COMPUTER HARDWARE
002514	OK CORRECTIONAL INDUSTRIES	\$ 473.40	SIGNS
002515	AMAZON CAPITAL SERVICES	\$ 115.86	EST OF NEEDS
002516	MAXWELL SUPPLY CO INC	\$ 145.20	EST OF NEEDS
002517	UNIFIRST HOLDINGS INC	\$ 270.50	EST OF NEEDS
002518	T & W TIRE LLC	\$ 224.99	MOUNT & DISMOUNT
002519	T & W TIRE LLC	\$ 395.80	TIRES
002520	BILLINGSLEY FORD OF LAWTON LLC	\$ 43.68	PUMP
002521	KIRBY SMITH MACHINERY INC	\$ 576.25	PARTS
002522	T & W TIRE LLC	\$ 1,198.00	TIRES
002523	SOUTHERN TIRE MART LLC	\$ 571.60	TIRES
002524	LAWTON COMMUNICATIONS LLC	\$ 416.00	RADIO INSTALLATION
002525	T & W TIRE LLC	\$ 1,229.39	TIRES
002526	MOYERS FACTORY WAREHOUSE INC	\$ 40.76	FITTINGS
002527	SUTHERLAND LBR & HOME IMPROVEMENT CO	\$ 29.98	TOOLS
002528	JEFFS KEY & SAFE SHOP	\$ 14.00	KEYS

JUVENILE DETENTION CENTER

001012	WAGNER SUPPLY	\$ 155.10	MISC BUILDING SUPPLIES
001013	EMPIRE PAPER	\$ 297.82	MISC BUILDING SUPPLIES
001014	BOB BARKER CO INC	\$ 566.88	MISC SUPPLIES
001015	CABLE MEAT CENTER INC	\$ 617.34	MISC FOOD
001016	CABLE MEAT CENTER INC	\$ 187.94	MISC FOOD
001017	GARDENHIRE COUNSELING SVCS LLC	\$ 1,250.00	PROFESSIONAL SVC
001018	HAC INC	\$ 98.73	MISC FOOD
001019	HILAND DAIRY FOODS COMPANY LLC	\$ 964.03	MISC FOOD
001020	LOWES	\$ 336.15	MISC BLDG SUPPLIES
001021	MCKESSON MEDICAL-SURGICAL	\$ 109.32	MEDICAL SUPPLIES
001022	SOONER SECURITY SERVICE	\$ 600.00	FIRE ALARM INSPECTION
001023	AMAZON CAPITAL SERVICES	\$ 29.17	OFFICE SUPPLIES

RM&P

000246	LAWTON NEWSPAPER LLC	\$ 404.84	EST OF NEEDS
000247	R & R WATER CONDITIONING	\$ 51.00	EST OF NEEDS
000248	SHRED AWAY SHREDDING INC	\$ 40.00	EST OF NEEDS
000249	QUILL LLC	\$ 106.35	EST OF NEEDS
000250	SOUTHWEST CHEMICAL OF LAWTON INC	\$ 38.25	CUPS

SH SVC FEE

000400	WATSON, MICHAEL S.	\$ 20.00	REIMBURSEMENT
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000003	TORCHLIGHT K9 LLC	\$ 275.00	TRAINING
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FY 2023/2024

GENERAL

000001	CITY OF LAWTON	\$ 1,572.22	SERVICE
000002	CITY OF LAWTON	\$ 103.81	SERVICE
000003	CITY OF LAWTON	\$ 156.10	SERVICE
000004	COUNTY OFFICERS & DEPUTIES ASSN	\$ 1,203.00	MEMBERSHIP DUES
000005	FIDELITY COMMUNICATIONS	\$ 250.23	SERVICE

HIGHWAY

000001	HIGH TECH OFFICE SYSTEMS	\$ 20.18	COPIER MAINT
000002	HILLIARY COMMUNICATIONS LLC	\$ 190.40	SERVICE

000003	KELLPRO INC	\$ 4,176.00	SOFTWARE LICENSING
000004	STOCK EXCHANGE BANK	\$ 2,934.57	LSE PURCH PYMT
000005	STOCK EXCHANGE BANK	\$ 2,934.57	LSE PURCH PYMT
000006	SNB BANK, N.A.	\$ 1,766.24	LSE PURCH PYMT
000007	OKLA DEPT OF TRANSPORTATION	\$ 1,614.59	LSE PURCH PYMT
000008	OKLA DEPT OF TRANSPORTATION	\$ 1,614.59	LSE PURCH PYMT
000009	KELLPRO INC	\$ 5,799.00	SOFTWARE LICENSING
000010	RCB BANK	\$ 2,704.59	LSE PURCH PYMT
000011	SECURITY STATE BANK	\$ 1,600.90	LSE PURCH PYMT
000012	STOCK EXCHANGE BANK	\$ 2,928.66	LSE PURCH PYMT
000013	STOCK EXCHANGE BANK	\$ 2,928.66	LSE PURCH PYMT
000014	OKLA DEPT OF TRANSPORTATION	\$ 1,379.46	LSE PURCH PYMT
HOME FINANCE			
000001	OK DEPT OF AG FOOD & FORESTRY	\$ 2,400.00	PREDATOR & RODENT SVC
JAIL DEBT-ST			
000001	COMANCHE CO FACILITIES AUTH	\$ 367,691.89	EST OF NEEDS
JUVENILE DETENTION CENTER			
000001	OPERS	\$ 12,907.06	BENEFITS
000002	KELLPRO INC	\$ 576.00	SOFTWARE
000003	PUBLIC SVC CO OF OK	\$ 2,853.66	SERVICE
MTG CERT			
000001	FINANCIAL EQUIPMENT COMPANY	\$ 973.00	MAINT AGREEMENT
000002	PURE WATER PARTNERS LLC	\$ 510.00	RENTAL
RM&P			
000001	R & R WATER CONDITIONING	\$ 150.00	RENTAL
000002	FINANCIAL EQUIPMENT COMPANY	\$ 770.00	SERVICE AGREEMENT
000003	KELLPRO INC	\$ 36,919.80	SOFTWARE MAINT
SH SVC FEE			
000001	ROCIC	\$ 300.00	SERVICE FEE
USE-ST			
000001	COMANCHE CO RWD #1	\$ 38.00	SERVICE

COMANCHE COUNTY COMMISSIONERS

JOHNNY OWENS, CHAIRMAN

ATTEST:

JOSH POWERS, VICE-CHAIRMAN

CARRIE TUBBS, COUNTY CLERK

JOHN O'BRIEN, MEMBER